

**Project Status Report**



**Project Name:** PNP Camp Crame Sports Complex Center Reservation System

**Department:** School of Computing and Information Technology

**Focus Area:** Reservation System

**Product/Process:** Reservation of Facilities



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Ramit, Jericho Marvin M. | Project Manager |
| Almuete, Mark Ferdinand | Project Developer |
| Seagan, Kathleen G. | Project Developer |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 10/09/16 | Ramit, Jericho Marvin M.  Almuete, Mark Ferdinand  Seagan, Kathleen G. | * Finalization of Functional Decomposition Diagram (FDD) |
| 1.0 | 10/11/16 | Ramit, Jericho Marvin M. | * Consult with adviser |
| 1.0 | 10/12/16 | Ramit, Jericho Marvin M.  Almuete, Mark Ferdinand  Seagan, Kathleen G. | * Finalization of Software Requirements Specification Checklist (SRSC) |
| 1.0 | 10/13/16 | Ramit, Jericho Marvin M.  Almuete, Mark Ferdinand  Seagan, Kathleen G. | * Draft of Data Flow Diagram (DFD) * Context Diagram |
| 1.0 | 10/14/15 | Ramit, Jericho Marvin M.  Almuete, Mark Ferdinand  Seagan, Kathleen G. | * State Transition Diagram * Object Diagram * Class Diagram |

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PROJECT STATUS REPORT PURPOSE

The Project Status Report is can use to provide a documented history of the project. This can be applied to strengthen lessons learned and to evaluate, review and learn from how the project succeeded and where it may have had difficulties.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

This status report focuses on finalizing FDD, SRSC, start DFD and CFD and meeting with the group and adviser.

* Project Planning
  + FDD and SRSC
  + DFD and CFD
* Regular consultation on adviser for project recommendation.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  Jericho Marvin M. Ramit | Date:  10/10/16 | Reporting Period:  10/10/16 to 10/15/16 |
| Project Overall Status:  Functional Decomposition Diagram, Software Requirements Specification Checklist and draft for DFD and CFD. | | |
| Project Summary:  The project team doing UML Diagrams and they are also assigning tasks for each members in order to finish the requirements for the week and for the project. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Finalize SWOT Analysis | 10/03/16 | 100% | On Schedule | | * Finalize Business Case * Meeting | 10/04/16 | 100% | On Schedule | | * Draft of FDD | 10/05/16 | 100% | On Schedule | | Milestone 2 | | | | | * Draft of SRS | 10/07/16 | 100% | On Schedule | | * Meeting with client | 10/08/16 | 100% | On Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Meeting * Finalize DFD * Finalize CFD | 10/17/16 | 50% | On Schedule | | * Consult with the adviser | 10/18/16 | 0% | On Schedule | | Milestone 2 | | | | | * Finalize Sequence Diagram * Finalize of State Transition Diagram | 10/22/16 | 10% | Behind Schedule | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | Creating Project Schedule for next week is used to identify what the project team needs to do. Also, giving tasks for each members can finish the project requirements on time. | Different ideas were being added to the system as we progress with the project. | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | | N/A | N/A | N/A | N/A | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | N/A | N/A | N/A | N/A | N/A | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | Have a meeting with the adviser | High | 10/11/16 | Closed | Meeting with the adviser | | Immediately finalized and analyzed the project requirements | High | 10/10/16 | Closed | Project Meeting | | | |
| **Project Recommendations**   |  | | --- | | The group should consult to their adviser and professor more often to ensure that all documentation created by the group is right. Also, the group should communicate to their client more often with regards to the propose project that they are working, in order to prevent possible issues that the group may encounter while doing the projects. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | Create Object and Class Diagram. | | | |
| **Related Project Information**   |  | | --- | | N/A | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** Jericho Marvin M. Ramit

Project Manager

**Approved by** Ms. Roselle Wednesday Gardon

Project Advisor

